



EDGERTON

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**REQUEST FOR
DESIGN/BUILD TEAM QUALIFICATIONS
FOR
2019 STREET RECONSTRUCTION**

March 27, 2019

REQUEST FOR DESIGN/BUILD TEAM QUALIFICATIONS FOR ROAD AND STORMWATER IMPROVEMENTS ON 2019 STREET RECONSTRUCTION

I. INTRODUCTION

The City of Edgerton is seeking qualifications from Design/Build Teams for design of a street reconstruction project, consisting of Street A, Street B, and Street C (described below). The project will include stormwater, sidewalk, and street improvements.

Street A consists of the following segments:

W. 7 th Street from W. Cumberland Drive to W. Edgewood Drive	(appx. 370 LF)
W. Cumberland Drive from W. 5 th Street to W. 6 th Street	(appx. 382 LF)
W. Cumberland Drive from W. 6 th Street to W. 7 th Street	(appx. 281 LF)
W. 4 th Street from W. Meriwood Lane to W. Edgewood Drive	(appx. 475 LF)
W. 5 th Street from the Cul-de-sac to W. Edgewood Drive	(appx. 137 LF)

Street B consists of the following segments:

W. 3 rd Circle from W. 3 rd Street to Cul-de-sac	(appx. 105 LF)
W. Shanandoah Drive from W. 4 th Street to W. 7 th Street	(appx. 918 LF)

Street C consists of the following segments:

Heather Knoll Drive from W. 3 rd Street to W. 4 th Street	(appx. 265 LF)
Heather Knoll Drive from W. 4 th Street to Heather Knoll Circle	(appx. 233 LF)
Heather Knoll Drive from Heather Knoll Circle to W. 7 th Street	(appx. 672 LF)
Heather Knoll Drive from W. 7 th Street to W. 8 th Street	(appx. 314 LF)
Heather Knoll Circle from Heather Knoll Drive to Cul-de-sac	(appx. 148 LF)

Street A, B, and C all are segments of roadway that are passed their useful life. The project area is in the Southwestern section of Edgerton, located between 1st Street and 8th Street. The Street sections are typically 28 FT wide, with 50 FT of right-of-way, and have a total length of approximately 4,300 LF.

II. SCOPE OF REQUEST

The 2019 Street Reconstruction project would construct new roadway, which would consist of 28' roadway with curb & gutter, stormwater inlets, stormwater pipe, street lighting, and sidewalk. The Project would be a complete rebuild, which includes replacing the roadway from the subgrade to the top course of asphalt. Existing stormwater is minimal, requiring the analysis of the downstream area to understand and minimize the impact to the surrounding areas. It is unknown at this time if additional rights-of-way will be needed for the Project, easements may need to be obtained for various utility relocates.

The City plans to select a qualified Design/Build Team to define scope, develop design documents, estimate costs, evaluate means and methods, sequence construction, schedule and construct improvements. Following the completion of scope definition and concept design, the City expects to negotiate a guaranteed maximum price (GMP) contract with the Design/Build Team for construction improvements. If negotiations cannot be successfully completed, the City will negotiate with the next highest Design/Build Team or bid the work in the conventional manner.

III. PROJECT GOALS

The City of Edgerton intends to procure a design team to design the Project with an emphasis on the following goals:

- To provide high-quality infrastructure for residents of Edgerton and the travelling public
- To ensure that residents and businesses of Edgerton have uninterrupted access to emergency services.
- To use sound engineering and construction principles to evaluate innovative approaches and cost saving measures to optimize the available resources
- To use expertise of the design team to achieve schedule efficiencies to complete construction of the Project in 2019.

IV. PUBLIC INFORMATION

The 2019 Street Reconstruction Project is the first residential street reconstruction project for the City of Edgerton of this magnitude. Due to the project's construction scope and its aggressive schedule, it will be critical for the Design/Build Team and City staff to develop a communication plan to keep residents informed about project schedule and what to expect during construction.

V. SUBMITTAL OF DESIGN/BUILD PROPOSAL AND QUALIFICATIONS

a. Qualifications/Project Experience:

- i. The Design/Build Team shall demonstrate their capabilities and competence in providing design/build services for road and stormwater infrastructure. The team shall demonstrate their capabilities both in their respective fields but also as a team. Include a summary of similar projects for the last five (5) years. Each summary shall describe unique contributions by the Design/Build Team including, but not limited to: design and construction expertise, evaluation of different construction methods or approaches, schedule efficiency and cost savings. Highlight participation by key staff that will be assigned to this Project. Submittals shall also include experience in the Design/Build methodology in context with road and stormwater infrastructure. Each project description shall contain at a minimum the following information:

1. Project and Owner's name;
2. Contact Information (including phone number);
3. Description of Project;
4. Schedule and Completion History;
5. Innovative Approach(es);
6. Cost Saving Measures Implemented;
7. Preliminary and Final Project Costs;
8. Change Order History; and

9. Litigation Experience in Project.

- ii. The Design/Build Team shall include a registered Professional Engineer licensed in the State of Kansas that is familiar with both Johnson County and City of Edgerton specifications and regulations. Proposals shall include any experience your firm has with necessary permitting, schedule negotiation, and compliance with industry requirements.
- iii. The Design/Build Team shall include a registered Land Surveyor licensed in the State of Kansas for surveying services including but not limited to:
 - 1. Document preparation necessary for acquisition of easements and/or right of way;
 - 2. Field Surveys; and
 - 3. Horizontal and Vertical Control.
- iv. The Design/Build Team shall be authorized to work in the State of Kansas and the City of Edgerton.

b. Project Approach:

The Design/Build Team shall demonstrate an understanding of design/build contracting and present a brief summary of the Design/Build Team's approach to accomplishing the work in 2019 under a Design/Build contract. Include a description of the team's suggested approach for communication plan with the residents. Include the largest hurdles that you believe the Design/Build team will have to overcome on the project and how you intend to proactively address these challenges.

c. Key Project Staff:

Provide a detailed resume for all key project staff members. Include a description of their roles based on your current understanding of the project scope. Explain the role of the firm's ownership in the project organization.

d. Safety Record:

Provide the Design/Build Team's OSHA reportable accident rate and current workmen's compensation multiplier (modifier factor) for the last ten years.

e. Possible Subcontractors:

Based on your understanding of the work, provide a list of possible subcontractors (i.e., structural, etc.). Describe projects that the Design/Build Team and subcontractors have performed in concert. Provide references for similar work in which these subcontractors have worked for your company.

f. Guarantees:

Explain the nature of, and how your firm will convey the following guarantees to the owner:

1. Price guarantee;
2. Improvements performance guarantee; and
3. Contract performance guarantee.

g. Financial Statement:

Provide in a separate, sealed envelope a recent financial statement (audited, if possible) including balance sheet and income statement showing the items listed below. This information will be reviewed by City Attorney after short-list is determined.

1. Current assets;
2. Other assets;
3. Current liabilities;
4. Other liabilities; and
5. Fixed equipment and assets.

h. Banking Reference:

Provide the name, address and phone number of the Design/Build Team's banking reference.

i. Bonding Reference:

Provide the name, address and phone number of the Design/Build Team's bonding agent. Provide a letter from the bonding agent indicating the Design/Build Team's bonding capacity is adequate to undertake this work. Customary bonds will be required for the Design/Build Team for this Project. The Design/Build Team shall furnish all required bonds in a form acceptable to the City.

j. Insurance Reference:

Provide the name, address and phone number of the Design/Build Team's insurance agent(s). Provide a certificate of insurance outlining coverage and policy limits. The City and Engineer must be listed as an additional insured. Can this coverage be extended for work on this Project? Can coverage be increased? Are there any current claims that will affect coverage limits available to the City for this Project?

k. Special Conditions:

All responses to this Request for Qualifications submitted by Design/Build Team shall be deemed public documents at the time opened by the City of Edgerton with the exception of the Financial Statement as described above. The Request for Qualifications is intended to be worded in a manner so as not to elicit proprietary information. If proprietary information is submitted as part of the response, such information shall be labeled proprietary and be accompanied with a request that the information is to be returned by the City of Edgerton to the respondent. Any proposal that is submitted with a blanket statement or limitation that would prohibit or limit such public inspection shall be considered non-responsive and shall be rejected.

VI. METHOD OF SOLICITATION

- a. Advance notice sent via email to Grow level Investors and above in ElevateEdgerton!
- b. A notice will be published once in the Gardner News.
- c. A notice will be posted on the City's website for the duration of the solicitation period.
- d. The Request for Qualifications will be sent via e-mail to select firms.

VII. SUBMISSION REQUIREMENTS

- a. Submit four (4) paper copies and one (1) electronic copy (on USB drive) of the response to the City of Edgerton prior to **4:00 pm on April 24, 2019**. Completed Statements of Qualifications shall be sealed and clearly marked "Statement of Qualifications for Design/Build 2019 Street Reconstruction."
- b. Responses should be limited to 12 double-sided 8 1/2 x 11 pages excluding the cover letter, financial statement, bonding, banking and insurance references.
- c. Responses received after the above date and time will be considered late and will not be accepted. Any late proposals will be returned unopened to the Design/Build Team.
- d. Any and all costs associated with the preparation of the Statement of Qualifications shall be borne by the Design/Build Team.
- e. A **mandatory pre-submittal meeting** will be held in at Edgerton City Hall, 404 East Nelson Street on **April 10, 2019 at 1:00 PM**. Edgerton staff and partners will provide a brief presentation of the project and answer questions.
- f. City staff will be available to meet with potential design/build team applicants. Appointments can be made in advance with the contact below.

- g. Questions during the RFQ period should be directed to:

City of Edgerton, Kansas
Dan Merkh, Public Works Director
PO Box 255
404 East Nelson Street
Edgerton, KS 66021
Phone: (913) 893-6231
dmerkh@edgertonks.org

VIII. DESIRED SCHEDULE

The desired schedule to determine a Design/Build Team for the 2019 Street Reconstruction is listed below. Please note the schedule below is aggressive to complete the project in 2019. Teams submitting are requested to allocate schedule now for interviews of short-listed teams on dates listed below.

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|-----------------------|--|
| • March 29 | Issue Request for Qualifications (RFQ) |
| • April 10 | RFQ Meeting |
| • April 24 at 4:00 pm | Deadline to Submit Statement of Qualifications |
| • May 1 – 3 | Interview Short-List Design/Build Teams |
| • May 6 – 15 | Negotiate Preliminary Design/Build Agreement |
| • May 23 | City Council approve Preliminary Design/Build Agreement and Issue Notice to Proceed for Preliminary Design/Build |

IX. SELECTION PROCESS

- a. Evaluation Process:

- i. A Selection Committee comprised of City staff, City Engineer, and other appropriate personnel will evaluate the responses. The Selection Committee will review the Statements of Qualifications and short list those teams selected for an interview. The City will also check references and may visit facilities constructed by short-list Design/Build Teams prior to making a selection.
 - ii. Evaluation of Design/Build teams will be based on a combination of Qualification Statements, references, site visits, and potential interviews to select the most qualified Design/Build Team.
- b. The City of Edgerton reserves the right to reject any and all Statements of Qualifications, to waive minor defects or technicalities, or to solicit new Statements of Qualifications for the same project or a modified project that may include portions of the originally proposed project as the City of Edgerton may deem necessary.

- c. It is of utmost importance that the requested information be submitted with your Statement of Qualifications. Failure to submit any of the required information may result in your firm being disqualified from the Selection Process.
- d. The contract between the City and the selected Design/Build Team shall not be considered accepted, approved or otherwise effective until the legally required approvals and certifications have been given.
- e. The City shall not be liable for any costs associated with design- or construction-related activities on this Project that have occurred prior to the issuance by the City of a Notice to Proceed. The Design/Build Team shall proceed at their own risk and expense should any design- or construction-related activities commence prior the issuance of the Project Notice to Proceed by the City.