

**EDGERTON CITY COUNCIL
MEETING AGENDA
CITY HALL, 404 EAST NELSON STREET
April 10, 2014
7:00 PM**

Call to Order

1. **Roll Call** ____ Roberts ____ Longanecker ____ Crooks ____ Cross ____ Wiseman ____ Brown
2. **Welcome**
3. **Pledge of Allegiance**

Consent Agenda *(Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action)*

4. Agenda Approval
5. City Council Meeting Minutes March 27, 2014

Regular Agenda

6. **Public Comments.** Persons who wish to address the City Council regarding items not on the agenda and that are under the jurisdiction of the City Council may do so when called upon by the Mayor. Comments on personnel matters and matters pending before court or other outside tribunals are not permitted. Please notify the City Clerk before the meeting if you wish to speak. Speakers are limited to three (3) minutes. Any presentation is for informational purposes only. No action will be taken.
7. **Declaration.** At this time Council members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.
8. Presentation of 2014 First Quarter Annual Financial Reports
9. **Report by the City Administrator**
 - o Report on KDOT Freight Transportation Advisory Committee
10. **Report by the Mayor**
11. **Future Meeting/Event Reminders:**
 - April 12th 9 AM - Easter Egg Hunt hosted by Girl Scouts
 - April 12th 10 AM to 2 PM – Community Open House at Edgerton Quarry
 - April 24th Edgerton Fun Run – hosted by Edgerton Elementary
 - April 24th 7:00 PM – City Council Meeting
12. **CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319
(b) (1) PERSONNEL MATTERS OF NONELECTED PERSONNEL**

Motion: _____ Second: _____ Vote: _____

RECONVENE INTO OPEN SESSION

13. **CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO K.S.A. 75-4319
(b) (2) FOR CONSULTATION WITH AN ATTORNEY DEEMED PRIVILEGED IN THE
ATTORNEY-CLIENT RELATIONSHIP TO INCLUDE CITY ATTORNEY AND CITY
ADMINISTRATOR**

Motion: _____ Second: _____ Vote: _____

RECONVENE INTO OPEN SESSION

14. **Adjourn** Motion: _____ Second: _____ Vote: _____

**City of Edgerton, Kansas
Minutes of City Council Regular Session
March 27, 2014**

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson, Edgerton Kansas on March 27, 2014. The meeting convened at 7:00 p.m. with Mayor Donald Roberts presiding, and City Clerk Janeice L. Rawles recording.

Council members in attendance: Heidi Wiseman
Clay Longanecker
Frances Cross
Jody Brown
Cindy Crooks

Staff in attendance: City Administrator Beth Linn
City Attorney Patrick Reavey

1. ROLL CALL

City Clerk Janeice L. Rawles called the roll of the Governing Body.
With a quorum present, the meeting commenced.

2. WELCOME

3. PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Motion by Longanecker, seconded by Brown to approve the consent agenda.

- 4) Agenda Approval
- 5) Minutes March 13, 2014
- 6) Accept Permanent Drainage Easement from Jeffrey and Jennifer Thorp for 199th Street Enhanced Shoulder Project.
- 7) Proclamation of April as Fair Housing Month

Motion carried, 5-0.

8. PUBLIC COMMENTS

Mike Sleister addressed the council about several different items including dog clubs wanting to use the dog park and bringing a bar-b-q contest to Frontier Days.

9. DECLARATIONS BY COUNCIL MEMBERS

There were none.

BUSINESS REQUIRING ACTION

10. ORDINANCE NO. 968 AMENDING CHAPTER IX, ARTICLE 1, SECTION 9-109 OF THE CITY OF EDGERTON MUNICIPAL CODE, CONCERNING MUNICIPAL COURT COSTS.

- . All Municipal Court Cases where the accused person or persons plead guilty or Nolo Contendere, or is found guilty, shall be assessed costs as established by the Municipal Court Judge by Administrative Order. Ordinance No. 968 and Charter Ordinance No. 20 will allow the Municipal Court Judge to change the amount of court costs by Administrative Order.

Motion by Crooks, seconded by Wiseman, to approve Ordinance No. 968 amending Chapter IX, Article 1, Section 9-109 of the City of Edgerton Municipal code, concerning Municipal Court Costs.

Motion carried, 5-0.

11. ORDINANCE NO. 969 ANNEXING LAND (OWNED BY EDGERTON LAND HOLDINGS, LLC) INTO THE CITY OF EDGERTON, KANSAS WAS CONSIDERED.

The owners of the land located in the vicinity of the southeast corner of 191st Street and Waverly Road and ¼ mile south on Waverly Road on the west side, and southwest corner of 191st street and Homestead Lane have signed a written consent authorizing the City to annex such land. The annexation consists of six tracts.

Motion by Longanecker, seconded by Crooks, to approve Ordinance No. 969 annexing land (owned by Edgerton Land Holdings, LLC) into the City of Edgerton, Kansas.

Motion carried, 5-0.

12. A DEVELOPMENT AGREEMENT FOR LOGISTICS PARK INFRASTRUCTURE FOR CONSTRUCTION OF PUBLIC ROAD SOUTH EXTENSION WITH EDGERTON LAND HOLDING COMPANY, LLC WAS CONSIDERED.

City Administrator Beth Linn addressed the City Council about the extension of Public Road South north and east to serve the warehouse under construction for Smart Warehousing. Scott Anderson, legal advisor for the City of Edgerton, was present and explained to the City Council that the Development Agreement for Logistics Park Infrastructure is in the same form as the Public Road South Phase I Agreement and the Water Tower Agreement.

Motion by Crooks, seconded by Wiseman, to approve an Agreement for Logistics Park Infrastructure for construction of Public Road South Extension with Edgerton Land Holding Company, LLC and authorize the Mayor to sign same.

Motion carried, 5-0.

13. CONSIDER RENEWAL OF CORPORATE INSURANCE POLICY FOR APRIL 1, 2014 TO MARCH 31, 2015 WAS CONSIDERED.

City Administrator Beth Linn addressed the City Council about the renewal of the City's Corporate insurance policy. The City's agent, Kevin O'Brien, with The Reilly Company Indicated he solicited quotes from three insurance providers including the city's current Carrier, EMC; the city's current health insurance provider Midwest Public Risk, and One Beacon. Included in the packet is an insurance summary and comparison of the policies proposed by each carrier. After reviewing the Insurance Summary and Comparison, staff compiled a summary list of pros and cons for each carrier.

Motion by Wiseman, seconded by Crooks, to purchase Corporate Insurance from One Beacon, April 1, 2014 thru March 31, 2015 with no additions or changes.

Motion carried, 5-0.

14. REPORT BY THE CITY ADMINISTRATOR

Report on Information gathered regarding snow removal on sidewalks was discussed. The City Administrator and the Code Enforcement Officer have made a map indicating where current sidewalks are and prioritized them in the same manner as the streets. The City is continuing to gather information and get answers to other questions. Another work session will be held in the future to discuss sidewalks.

The Quiet Zones Project is currently under construction.

15. REPORT BY THE MAYOR

The Mayor had no report at this time.

16. FUTURE MEETING/EVENT REMINDERS:

- March 29th 10am-1pm Annual low cost vaccine clinic
- April 3rd 6:30 pm - Pheasant Ridge Open House hosted by MRE/Gardner Capital
- April 8th 7:00 pm Planning Commission Meeting
- April 10th 7:00 pm City Council Meeting
- April 12th 10am – 2pm Edgerton Quarry Community Open House
- April 12th Easter Egg Hunt hosted by Girl Scouts
- April 24th Edgerton Fun Run hosted by Edgerton Elementary
- April 24th 7:00pm City Council Meeting

Mayor recessed the meeting for five minutes.

Meeting recessed at 8:38 pm.

Meeting reconvened at 8:45 pm.

17. EXECUTIVE SESSION

Motion by Wiseman, seconded by Cross, to recess into executive session for fifteen minutes for personnel matters of nonelected personnel, to include City Attorney and City Administrator.

Motion carried 5-0.

The meeting recessed at 8:49 pm.

The meeting reconvened at 9:05 pm with everyone present.

Motion by Crooks, seconded by Cross, to return to regular session and indicated only the items mentioned were discussed, and no action taken.

Motion carried 5-0

18. ADJOURN

Motion by Cross, seconded by Crooks, to adjourn.

Motion carried, 5-0.

Meeting adjourned at 9:07 pm.

Janeice L. Rawles, CMC

Approved by the Governing Body on XXXXXXXXXXXXXXXXXX

**2014 GENERAL FUND
FIRST QUARTER EXPENDITURES**

	Year-to-Date	Budget	% Used	Remaining
REVENUE				
1 Taxes	\$ 618,958.89	\$ 1,403,518.00	44.10%	\$ 784,559.11
2 Licenses & Permits	\$ 70,881.05	\$ 185,185.00	38.28%	\$ 114,303.95
4 Charges for Services	\$ 47,214.67	\$ 150,400.00	31.39%	\$ 103,185.33
5 Fines & Forfeitures	\$ 3,880.00	\$ 115,500.00	3.36%	\$ 111,620.00
6 Investment Income	\$ 461.58	\$ 1,500.00	30.77%	\$ 1,038.42
7 Miscellaneous	\$ 50.00	\$ 104,000.00	0.05%	\$ 103,950.00
8 Transfers	\$ 87,500.00	\$ -		\$ (87,500.00)
	<u>\$ 828,946.19</u>	<u>\$ 1,960,103.00</u>	<u>42.29%</u>	<u>\$ 1,131,156.81</u>
EXPENDITURE				
General Government				
1 Personal Services	\$ 78,347.63	\$ 303,233.00	25.84%	\$ 224,885.37
2 Commodities	\$ 6,615.50	\$ 53,582.00	12.35%	\$ 46,966.50
3 Contractural	\$ 55,731.03	\$ 278,530.00	20.01%	\$ 222,798.97
4 Capital Outlay	\$ 108,965.89	\$ 500.00	21793.18%	\$ (108,465.89)
5 Transfers	\$ -	\$ (3,000.00)	0.00%	\$ (3,000.00)
7 Non-Budgetary	\$ 2,276.51	\$ 5,116.00	44.50%	\$ 2,839.49
	<u>\$ 251,936.56</u>	<u>\$ 637,961.00</u>	<u>39.49%</u>	<u>\$ 386,024.44</u>
Law Enforcement				
1 Personal Services	\$ 8,249.25	\$ 46,638.00	17.69%	\$ 38,388.75
2 Commodities	\$ 853.28	\$ 9,500.00	8.98%	\$ 8,646.72
3 Contractural	\$ 2,486.07	\$ 318,600.00	0.78%	\$ 316,113.93
4 Capital Outlay	\$ -	\$ 200.00	0.00%	\$ 200.00
	<u>\$ 11,588.60</u>	<u>\$ 374,938.00</u>	<u>3.09%</u>	<u>\$ 363,349.40</u>
Streets				
1 Personal Services	\$ 31,451.30	\$ 134,473.00	23.39%	\$ 103,021.70
2 Commodities	\$ 12,619.19	\$ 57,413.00	21.98%	\$ 44,793.81
3 Contractural	\$ 25,488.64	\$ 45,000.00	56.64%	\$ 19,511.36
4 Capital Outlay	\$ -	\$ 2,256.00	0.00%	\$ 2,256.00
6 Transfers	\$ -	\$ 79,250.00	0.00%	\$ 79,250.00
7 Non-Budgetary	\$ -	\$ -		\$ -
	<u>\$ 69,559.13</u>	<u>\$ 318,392.00</u>	<u>21.85%</u>	<u>\$ 248,832.87</u>

**2014 GENERAL FUND
FIRST QUARTER EXPENDITURES**

	Year-to-Date	Budget	% Used	Remaining
Parks				
1 Personal Services	\$ 8,815.50	\$ 70,826.00	12.45%	\$ 62,010.50
2 Commodities	\$ 1,904.95	\$ 40,583.00	4.69%	\$ 38,678.05
3 Contractural	\$ 12,000.00	\$ 41,033.00	29.24%	\$ 29,033.00
4 Capital Outlay	\$ -	\$ 7,500.00	0.00%	\$ 7,500.00
6 Transfers	\$ -	\$ 5,000.00	0.00%	\$ 5,000.00
7 Non-Budgetary	\$ -	\$ -		\$ -
	<u>\$ 22,720.45</u>	<u>\$ 164,942.00</u>	<u>13.77%</u>	<u>\$ 142,221.55</u>
Auditorium				
2 Commodities	\$ -	\$ 1,255.00	0.00%	\$ 1,255.00
3 Contractural	\$ 1,213.40	\$ 8,500.00	14.28%	\$ 7,286.60
4 Capital Outlay	\$ 2,331.22	\$ 8,400.00	27.75%	\$ 6,068.78
6 Transfers	\$ -	\$ 5,000.00	0.00%	\$ 5,000.00
	<u>\$ 3,544.62</u>	<u>\$ 23,155.00</u>	<u>15.31%</u>	<u>\$ 19,610.38</u>
Planning				
2 Commodities	\$ -	\$ 5,000.00	0.00%	\$ 5,000.00
3 Contractural	\$ 1,173.00	\$ 130,000.00	0.90%	\$ 128,827.00
4 Capital Outlay	\$ 4,188.29	\$ 2,550.00	164.25%	\$ (1,638.29)
	<u>\$ 5,361.29</u>	<u>\$ 137,550.00</u>	<u>3.90%</u>	<u>\$ 132,188.71</u>
Intermodal				
3 Contractural	\$ 3,433.75	\$ 76,200.00	4.51%	\$ 72,766.25
	<u>\$ 3,433.75</u>	<u>\$ 76,200.00</u>	<u>5%</u>	<u>\$ 72,766.25</u>
Information Technology				
2 Commodities	\$ 890.13	\$ 3,075.00	28.95%	\$ 2,184.87
3 Contractural	\$ 9,863.28	\$ 32,965.00	29.92%	\$ 23,101.72
	<u>\$ 10,753.41</u>	<u>\$ 36,040.00</u>	<u>29.84%</u>	<u>\$ 25,286.59</u>
Employee Benefits				
1 Personal Services	\$ 43,145.24	\$ 190,925.00	22.60%	\$ 147,779.76
	<u>\$ 43,145.24</u>	<u>\$ 190,925.00</u>	<u>22.60%</u>	<u>\$ 147,779.76</u>

**2014 GENERAL FUND
FIRST QUARTER EXPENDITURES**

	Year-to-Date	Budget	% Used	Remaining
TOTAL REVENUE	\$ 828,946.19	\$ 1,960,103.00	42.29%	\$ 1,131,156.81
TOTAL EXPENDITURE	\$ 422,043.05	\$ 1,960,103.00	21.53%	\$ 1,538,059.95
 DIFFERENCE	 \$ 406,903.14	 \$ -		

**2014 WATER FUND
FIRST QUARTER FINANCIAL REPORT**

	Year-to-Date	Budget	% Used	Remaining
REVENUE				
Non-Departmental				
4 Charges for Services	\$ 96,683.53	\$ 432,000.00	22.38%	\$ 335,316.47
5 Fines & Forfeitures	\$ 3,498.67	\$ 15,952.00	21.93%	\$ 12,453.33
6 Investment Income	\$ 107.55	\$ 1,000.00	10.76%	\$ 892.45
7 Miscellaneous	\$ -	\$ -		\$ -
9 Other Sources	\$ -	\$ 3,000.00	0.00%	\$ 3,000.00
	<u>\$ 100,289.75</u>	<u>\$ 451,952.00</u>	<u>22.19%</u>	<u>\$ 351,662.25</u>
EXPENDITURE				
Production				
1 Personal Services	\$ -	\$ -		\$ -
2 Commodities	\$ -	\$ -		\$ -
3 Contractural	\$ 47,614.40	\$ 183,839.00	25.90%	\$ 136,224.60
4 Capital Outlay	\$ -	\$ -		\$ -
7 Non-Budgetary	<u>\$ 47,614.40</u>	<u>\$ 183,839.00</u>	<u>25.90%</u>	<u>\$ 136,224.60</u>
Distribution				
1 Personal Services	\$ 19,113.04	\$ 102,335.00	18.68%	\$ 83,221.96
2 Commodities	\$ 2,630.68	\$ 44,574.00	5.90%	\$ 41,943.32
3 Contractural	\$ 5,870.53	\$ 25,540.00	22.99%	\$ 19,669.47
4 Capital Outlay	\$ -	\$ -		\$ -
7 Non-Budgetary	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>
	<u>\$ 27,614.25</u>	<u>\$ 172,449.00</u>	<u>16.01%</u>	<u>\$ 144,834.75</u>
Commercial & General				
1 Personal Services	\$ -	\$ 3,500.00	0.00%	\$ 3,500.00
2 Commodities	\$ 2,128.53	\$ 18,100.00	11.76%	\$ 15,971.47
3 Contractural	\$ 1,721.33	\$ 20,900.00	8.24%	\$ 19,178.67
4 Capital Outlay	\$ -	\$ -		\$ -
6 Transfers	<u>\$ -</u>	<u>\$ 239,750.00</u>	<u>0.00%</u>	<u>\$ 239,750.00</u>
	<u>\$ 3,849.86</u>	<u>\$ 282,250.00</u>	<u>1.36%</u>	<u>\$ 278,400.14</u>

**2014 WATER FUND
FIRST QUARTER FINANCIAL REPORT**

	Year-to-Date	Budget	% Used	Remaining
Employee Benefits				
1 Personal Services	\$ 7,461.50	\$ 64,517.00	11.57%	\$ 57,055.50
	<u>\$ 7,461.50</u>	<u>\$ 64,517.00</u>	<u>11.57%</u>	<u>\$ 57,055.50</u>
 TOTAL REVENUE	 \$ 100,289.75	 \$ 451,952.00	 22.19%	 \$ 351,662.25
TOTAL EXPENDITURE	\$ 86,540.01	\$ 703,055.00	12.31%	\$ 616,514.99
 DIFFERENCE	 \$ 13,749.74			

**2014 SEWER FUND
FIRST QUARTER FINANCIAL REPORT**

	Year-to-Date	Budget	% Used	Remaining
REVENUE				
Non-Departmental				
4 Charges for Services	\$ 35,591.64	\$ 541,224.00	6.58%	\$ 505,632.36
6 Investment Income	\$ 35.85	\$ 400.00	8.96%	\$ 364.15
7 Miscellaneous	\$ 72,345.43	\$ 6,000.00	1205.76%	\$ (66,345.43)
9 Other Sources	\$ -	\$ -		\$ -
	<u>\$ 107,972.92</u>	<u>\$ 547,624.00</u>	<u>19.72%</u>	<u>\$ 439,651.08</u>
EXPENDITURE				
Treatment Plant				
1 Personal Services	\$ 14,730.14	\$ 98,215.00	15.00%	\$ 83,484.86
2 Commodities	\$ 27,534.42	\$ 167,334.00	16.45%	\$ 139,799.58
3 Contractural	\$ 939.89	\$ 21,675.00	4.34%	\$ 20,735.11
4 Capital Outlay	\$ 342.90	\$ -		\$ (342.90)
7 Non-Budgetary	\$ -	\$ -		\$ -
	<u>\$ 43,547.35</u>	<u>\$ 287,224.00</u>	<u>15.16%</u>	<u>\$ 243,676.65</u>
Sewer Line Maintenance				
2 Commodities	\$ 640.70	\$ 4,500.00	14.24%	\$ 3,859.30
3 Contractural	\$ -	\$ 4,500.00	0.00%	\$ 4,500.00
4 Capital Outlay	\$ -	\$ -		\$ -
7 Non-Budgetary	\$ -	\$ -		\$ -
	<u>\$ 640.70</u>	<u>\$ 9,000.00</u>	<u>7.12%</u>	<u>\$ 8,359.30</u>
Mechanical				
2 Commodities	\$ 302.07	\$ 11,029.00	2.74%	\$ 10,726.93
3 Contractural	\$ -	\$ 600.00	0.00%	\$ 600.00
4 Capital Outlay	\$ -	\$ 200.00	0.00%	\$ 200.00
	<u>\$ 302.07</u>	<u>\$ 11,829.00</u>	<u>2.55%</u>	<u>\$ 11,526.93</u>
Commercial & General				
1 Personal Services	\$ 225.69	\$ 3,000.00	7.52%	\$ 2,774.31
2 Commodities	\$ 1,111.70	\$ 10,742.00	10.35%	\$ 9,630.30
3 Contractural	\$ 12,314.35	\$ 48,000.00	25.65%	\$ 35,685.65

**2014 SEWER FUND
FIRST QUARTER FINANCIAL REPORT**

	Year-to-Date	Budget	% Used	Remaining
4 Capital Outlay	\$ -	\$ -		\$ -
6 Transfers	\$ -	\$ 89,189.00	0.00%	\$ 89,189.00
	<u>\$ 13,651.74</u>	<u>\$ 150,931.00</u>	<u>9.05%</u>	<u>\$ 137,279.26</u>
Employee Benefits				
1 Personal Services	\$ 5,388.65	\$ 40,848.00	13.19%	\$ 35,459.35
	<u>\$ 5,388.65</u>	<u>\$ 40,848.00</u>	<u>13.19%</u>	<u>\$ 35,459.35</u>
TOTAL REVENUE	\$ 107,972.92	\$ 547,624.00	19.72%	\$ 439,651.08
TOTAL EXPENDITURE	\$ 63,530.51	\$ 499,832.00	12.71%	\$ 436,301.49
DIFFERENCE	\$ 44,442.41			