

City of Edgerton, Kansas
Minutes of City Council Regular Session
January 9, 2025

A Regular Session of the City Council was held in the Edgerton City Hall, 404 E. Nelson, Edgerton, Kansas January 9, 2025. The meeting convened at 7:00PM with Mayor Roberts absent and President of the Council, Councilmember Longanecker presiding.

1. ROLL CALL

Clay Longanecker	present
Josh Lewis	absent
Deb Lebakken	present
Bill Malloy	present
Ron Conus	present

With a quorum present, the meeting commenced.

Staff in attendance:

- City Administrator, Beth Linn
- City Clerk, Alex Clower
- City Attorney, Todd Luckman
- Assistant to the City Administrator, Kara Banks
- Assistant to the City Administrator, Trey Whitaker
- Public Works Director, Dan Merkh
- CIP Project Manager, Holly Robertson
- Public Works Foreman, Chase Forrester
- Finance Director, Karen Kindle
- Senior Accountant, Justin Vermillion
- Development Services Director, Zach Moore
- Parks and Recreation Director, Levi Meyer
- Recreation Superintendent, Brittany Paddock
- Customer Service Specialist II, Valerie Griffin

2. WELCOME. Councilmember Longanecker welcomed all in attendance.

3. PLEDGE OF ALLEGIANCE. All present participated in the Pledge of Allegiance.

Consent Agenda *(Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action)*

4. Approve Minutes from December 12, 2024 Regular City Council Meeting
5. Approve Final Acceptance of 2024 CDBG – 2nd and Hulett Sanitary Sewer Rehabilitation Project
6. Approve Renewal of the Agreement with CBK, Inc., for Collection Services
7. Approve Temporary Construction Easement for Charles Crooks at 602 E 2nd St. for the 2nd Street Reconstruction Project

8. Approve Temporary Construction Easement for Levi Miller at 213 W Edgewood Dr. for the 2nd Street Reconstruction Project

Councilmember Lebakken moved to approve the Consent Agenda, seconded by Councilmember Malloy. The Consent Agenda was approved, 4-0.

Regular Agenda

9. **Declaration.** There were no declarations made.

10. **Public Comments.**

Mr. Bill LaFalce addressed the Council. He thanked the Council for allowing him the time to speak and attend the meetings. He presented the City with handmade replicas of a covered wagon and a Civil War-era cannon. He stated we need to preserve our history going forward and maybe look at expanding what we currently have. He stated both items would have been used around the time that the City of Edgerton was established in the 1800s.

11. **Introduction** of New Hire, Valerie Griffin, Customer Service Specialist II - Parks & Recreation.

Mr. Meyer & Ms. Paddock introduced the newest hire to the Edgerton Recreation Department Team. Ms. Valerie Griffin will be greeting customers at The Greenspace at the front desk.

Ms. Griffin introduced herself to the council and stated she has lived in the community for 8 years or so, came from Casey's in Gardner and before that, opened the Dollar General here in Edgerton.

The council welcomed Valerie to the team.

Ms. Linn stated we are really excited to have Valerie on board, adding this is the first step in getting staffing into The Greenspace and she will be the full time position over there. We will have some part time positions over there as well.

Business Requiring Action

12. **CONSIDER ORDINANCE NO. 2176 AMENDING CHAPTER XIV, SECTION 14-205 OF THE MUNICIPAL CODE OF THE CITY OF EDGERTON TO CLARIFY NO PARKING ZONES IN RESIDENTIAL EDGERTON, NO PARKING ZONES IN LPKC, AND LIMITED TIME PARKING ZONES AND REPEALING AND REMOVING CONFLICTING ORDINANCES THEREWITH**

Ms. Banks stated Council has approved various no parking zones and limited time parking zones throughout the city. It was discovered in Municipal Court that the parking restrictions

have caused confusion about which section of the Standard Traffic Ordinance or City Ordinance should be cited. To clarify this, staff is bringing forward this ordinance to cite the specific STO number for each restriction. Staff is not recommending any additional parking restrictions or changing current parking restrictions or changing current parking restrictions in these areas.

There were no questions or comments.

Councilmember Conus made motion to approve Ordinance No. 2176. Councilmember Longenecker seconded the motion. The motion carried, 4-0.

13. CONSIDER A CONTRACT WITH JANI-KING OF KANSAS CITY TO PROVIDE COMMERCIAL CLEANING SERVICES FOR 2025

Mr. Meyer stated in preparation for the annual operating contracts, the City released a RFP for cleaning services for the City's facilities. The city's current cleaning contract expired at the end of the year last year, however at the December 12th Council Meeting, the Governing Body approved a month-to-month contract until a new provider could take over.

Staff sent the RFP which included cleaning services for City Hall, 414 Offices, Studio B Offices, and The Greenspace to 16 service providers. The city received 7 proposals back, two providers declined to bid, including our current provider. Each responding provider also toured all facilities included in the scope of work.

A summary of the proposals is included in the packet. Staff reviewed these proposals for and the ability to meet the city's needs and overall cost.

Staff recommends approving a one-year contract with Jani-King as the preferred company for cleaning services due to their comprehensive service and lowest overall cost proposal. The opportunity for annual renewal will be based on satisfaction and quality of service. Based on the scope of services outlined in the RFP, Jani-King proposed a monthly cost of \$1,790 or \$21,480 annually. The 2025 Facilities Budget is adequate to cover the cost of this contract.

Councilmember Longanecker asked how much more cleaning goes into this and the cost difference from previous provider.

Mr. Meyer stated the cost was close for the current city buildings, but the increase comes from the addition of The Greenspace. He stated there's also an increased level of service with this provider.

There were no further questions or comments.

Councilmember Malloy made motion to approve the contract with Jani-King for cleaning services for City buildings, Councilmember Lebakken seconded the motion. The motion carried, 4-0.

14. Report by the City Administrator

- WALK ON: Membership Rates for City Employees at The Greenspace
Ms. Linn stated when presenting the membership rates for residents and non-residents of the facility, staff inadvertently left out the rates for city employees. She recommended Council set employee membership rates at the resident rate.

Councilmember Lebakken made motion to approve setting the employee membership rate at The Greenspace at the same rate as residents. Councilmember Longanecker seconded the motion. The motion carried, 4-0.

- 2024 Recreation in Review
Ms. Paddock addressed the Council. She stated the attendance at events has gradually increased in her timeframe with the city. She reviewed the number of events and overall attendance, which dropped slightly in 2024 due to weather at several events. She specifically pointed out the rain that kept people away from the July 3rd Community Picnic and Fireworks Show.

She gave a quick overview of the programs and events that saw the most growth and previewed some of the upcoming programs for 2025. She stated she plans to do a cutest pet contest to promote the vaccine clinic and the City will host a spring dance instead of the normal Sweetheart Boogie so it can take place at the new facility. She stated during spring break she will continue to offer something for the kids to do each day. She stated exciting things are to come with the opening of The Greenspace. A big highlight for this last year was the opening of Glendell Acres Park, where over 100 people attended despite the rain most of the morning. With the new shelter, playground and skatepark, we are excited for the community to take advantage of this new park.

Councilmember Longanecker stated he is always amazed with the ideas that Brittany comes up with. He stated she does a great job providing these opportunities to the community.

- WALK ON: Snow Update
Mr. Merkh stated the City received around 11 inches of snow, which even higher drifts in places. He stated crews worked 24/7 beginning Saturday, until close of business on Tuesday. Operations did not stop with the two crews of 4 people, working 12 hour shifts. He stated the overall speed of getting one path in and out of each major roadway was very high compared to others. He stated as always, there are places we can improve and we will continue to learn from each winter storm we get. Nevertheless, staff worked tirelessly for the community and overall did a fantastic job. He stated he believes what sets us apart from other jurisdictions is our ability to look at the priorities of roadways and the care needed and change form if needed. He stated the area is anticipated to have another 1-3 inches tonight, so staff worked today to pre-treat roadways.

Councilmember Longanecker stated staff did a great job. There were some complaints, as there always is, but all in all the team did a good job. He stated he had to travel to Desoto after the storm and as he crossed over to a different county, he could tell. He stated this really shows the ability of this county and the teams we have in place.

Mr. Merkh reiterated that staff did do a great job at preparation. This storm, the road grader was already mounted prior to the storm hitting so the drifting that occurred did not really have a bad impact on the ability to treat the roadways.

Ms. Linn stated Weather or Not has continued to show its importance as a vital tool for our team. She stated it was more accurate in accumulation totals and timing. The ability to call crews and know what is expected is vital. This is worth the investment. The team really did a fantastic job.

Councilmember Lebakken stated the guys did an amazing job, not only that, but knowing the equipment we have available, our team is working miracles. She commended the team.

15. Report by the Mayor

Councilmember Longanecker stated with the Mayor absent, he has no report to give.

16. Future Meeting Reminders

Councilmember Longanecker reminded the Council of the future meetings for the Council and Planning Commission.

17. CONSIDER RECESSING INTO EXECUTIVE SESSION PURSUANT TO THE ATTORNEY/CLIENT EXCPTION TO INCLUDE CITY ATTORNEY, CITY ADMINISTRATOR, PUBLIC WORKS DIRECTOR AND CIP PROJECT MANAGER TO DISCUSS CONTRACT NEGOTIATIONS (K.S.A. 75- 4319(B)(2))

Mayor Roberts requested motion to recess into executive session for a consultation with the City Attorney, which is deemed privileged in an attorney-client relationship (K.S.A. 75-4319B(2)) to discuss contract negotiations. Present in the executive session will be the Governing Body and the following staff members: City Administrator Beth Linn, City Attorney Todd Luckman, Public Works Director Dan Merkh, and CIP Project Manager Holly Robertson.

The executive session will start at 7:37PM and last 5 minutes. The open meeting will resume in the Council Chambers.

Councilmember Longanecker moved to recess into executive session pursuant to K.S.A 75-4319(B)(2) for the purpose of discussing contract negotiations. Councilmember Lebakken seconded the motion.

The meeting recessed into executive session at 7:37PM, 4-0.

Councilmember Longanecker moved to return to open session at 7:42PM to request an additional 5 minutes. Councilmember Lebakken seconded the motion.

Councilmember Longanecker moved to recess into executive session for an additional 5 minutes. Councilmember Lebakken seconded the motion. The meeting recessed into executive session at 7:43PM.

Councilmember Longanecker moved to return to open session with no action being taken. Councilmember Malloy seconded the motion.
Open session resumed at 7:48PM, 4-0.

18. Adjourn

Councilmember Lebakken moved to adjourn, seconded by Councilmember Conus. The meeting was adjourned at 7:49PM with a 4-0 vote.

Submitted by Alex Clower, City Clerk